

Tender Notice

No. RGIPT/SVR/CS/2019/01

Name of Work:

**CARETAKER SERVICES CONTRACT FOR NEW
HOSTELS (BH-5, BH-6, BH-7 & GH-3) & GH-2**



**Rajiv Gandhi Institute of Petroleum Technology,
Assam Centre
Vill: Gohain Gaon, Akhoiphutia Road, Dist: Sivasagar,
State: Assam, Pin: 785697**

Terms & conditions mentioned above are accepted

Signature of the Caterer/Contractor
Official Seal

No. RGIPT/SVR/CS/2019/01

S. No.	Particulars	Details
1	Name of the job	Caretaker Services Contract For New Hostels (Bh-5, Bh-6, Bh-7 & Gh-3) & GH-2
2	Date of Issue of Tender Document	3 rd February, 2020
3	Last Date and time for submission of Tender	20 th February, 2020, 01.00 pm
4	Date, time and venue of Pre-Bid meeting	13 th February, 2020, 12.00 pm at RGIPT Assam Centre
5	Venue for opening of Technical Bid	RGIPT, Assam Centre, Vill. Gohain Gaon, Sivasagar
6	Date and time for opening of Technical Bids	20 th February, 2020, 02.00 pm
7	Date and time for opening of Price Bids	To be decided after opening of the Technical Bid
8	Likely date for commencement of contract	1 st March, 2020
9	Estimate cost put to the Tender	Rs. 19,02,898/-
10	Earnest Money Deposit (EMD)	Rs. 57,000/-
11	Cost of Tender	Rs. 500/-
12	Period of contract	2 Years, extended up to 1year

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Official Seal

Notice Inviting Tender

Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Assam Center (hereinafter referred to as the "Institute") Sivasagar, an Educational Institute of National Importance under the Ministry of Petroleum & Natural Gas, Govt. of India, invites the sealed tenders in two bids (1. Technical Bid 2. Price Bid) format reputed, experienced and financially sound Companies/Firms/Agencies/Mess Contractors for providing necessary Caretaker Services contract for new hostels and girls hostel-2 of Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Assam Centre located at Taxi Ali, Sivasagar, Rajabari, Akhoiphutia Road & Palashani Gohain Gaon, Akhoiphutia Road and Jamuna road, Sivasagar. Tender document can be obtained from the Institute RGIPT, Assam Center, Sivasagar, Vill: Gohain Gaon, Sivasagar-785697, Dist-Sivasagar (Assam).

The tenderer shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 57,000/- (Rupees Fifty Seven Thousand only) which is refundable and a non-refundable tender fee for an amount of 500/- (Rupees Five Hundred) only. The demand drafts shall be drawn in favour of "Rajiv Gandhi Institute of Petroleum Technology", payable at New Delhi. The demand drafts for earnest money deposit must be enclosed in the envelope containing the technical bid. Offer in the financial bid should be written in English and price should be written in both figures and words. The offer should be typed or written in ink pen or ball pen. Use of pencil will be ignored. The relevant supporting documents as required must be enclosed. Envelope of technical bid & financial bid should be individually sealed and then placed in a third envelope, to be sealed and superscribed with tender number, due date of submission and address to:

The Chairman
Purchase Committee
RGIPT, Assam Center, Sivasagar
Vill: Gohain Gaon
Sivasagar-785697
Dist-Sivasagar (Assam)

Sealed tender should reach the Institute; latest by 20.02.2020 at 1300 Hrs. Tender(s) received beyond the last date of submission will be rejected. No tender will be entertained by E-mail or FAX.

Technical bid(s) will be opened on 20.02.2020 at 1400 Hrs. in the Conference Hall, of the Institute in the presence of the tenderer(s) or their authorized representative(s), who are present at the scheduled date and time.

Date and time of the opening of the Price bid(s) will be decided after the technical bid(s) have been evaluated by the Institute. The financial bid(s) of only those tenderer(s) will be opened, who qualifies the technical evaluation, on the specified date and time. The date, time & place of opening of the financial bid(s) will be intimated in due course of time.

In the event of the due date of receipt and opening of the tender being declared as a holiday for the Institute, then due date of receipt / opening of the tender will be the next working day at the same time.

The tenderer are requested to read the tender document carefully and ensure to compliance with all the instructions herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.

The Institute reserves the right to select certain items in single or multiple units and reject the others or all as mentioned in the schedule and to revise or alter the specifications before acceptance of any tender and accept or reject any or all tenders, wholly or partly or close the tender without assigning any reason whatsoever.

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INSTRUCTIONS TO TENDERER

Tender should be submitted in two parts, Part – I (Technical Bid) & Part – II (Price Bid). Envelop of Part – I should be superscribed as “**Tender for providing necessary Caretaker Services contract for new hostels & GH-2 Part – I Technical Bid**” and envelop of part – II should be superscribed as “**Tender for providing necessary Caretaker Services contract for new hostels & GH-2, Part – II Price Bid**”.

Details are as below –

- 1) Tender Notice No: RGIPT/SVR/CS/2019/01
- 2) Cost of Tender documents: Rs. 500/-
- 3) Tender distribution: from 3rd February, 2020
- 4) Tender closing date/ time: 20th February, 2020, 01.00 pm
- 5) Tender opening date/ time: (i) First Envelop – 20th February, 2020, 02.00 pm
(ii) Second Envelop – will be notified to eligible bidders.
- 6) Earnest money: **Rs. 57,000/-** (Rupees Fifty Seven Thousand only) by Demand Draft favouring

“Rajiv Gandhi Institute of Petroleum Technology”, payable at New Delhi.

7) Job description: The Mess of RGIPT Hostels consists of kitchen and dining hall. The important terms and Conditions for running mess service in the hostel are listed below and the selected caterer/contractor shall adhere to the stated terms and conditions.

7.1. The Contractor will work under direct supervision of Hostel Warden. Warden’s reasonable instructions will be followed by the Contractor and his workers at all time.

7.1.a. Contractor himself or his assigned responsible person would be considered as **Caretaker** who provides ministerial assistants to the Warden(s) in day to day running of the Hostel and the person should have a good character, knowledgeable, educated and able to understand the dynamics of the boarders’ day to day affairs.

7.2. - **Housekeeping of Hostel:** Every morning between 0700 Hrs. & 0830 Hrs. & in the evening between 1800 Hrs. & 2000 Hrs. the entire Boys Hostel floors/railings & rooms will be swept/cleaned and the floor washed with water/Phenyl solution. Dusting of furniture, T.V, Mirrors etc. is required. Walls, Ceilings, Furniture must be regularly checked for cobwebs/ dirt & cleaned. The Hostel must look neat & clean at all times. The contractor will have to provide one cleaner (part time basis) to each hostel for this purpose.

7.2. a. Water Coolers and purifier, fridge should be cleaned and maintained as per the instruction of Institute’s authority.

7.2. b. The garbage collected from the kitchen, dining hall, dish wash area will be disposed of every morning in closed bins. The surroundings shall be kept clean and hygienic. Administration/Mess Committee would reserve the right to check on cleanliness and upkeep of premises and quality of provisions used, and quality of the food served in the mess.

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7.2. c. The contractor would ensure clearance of all the drains in and around the kitchen and dining hall at all times and will ensure disposal of waste food articles & other garbage from the campus premises frequently and regularly at his own cost. RGIPT will not pay any extra amount for the same.

7.2.d. It shall be compulsory for the Contractor to take the following hygiene and cleaning measures- Cleaning the kitchen area twice a day, Crockery to be washed with hot water using detergents before and after each meal Thorough cleaning of refrigerators, Periodic spraying of insecticides and cleaning the dining tables, benches and wash basin with detergents and water at the end of the day.

7.3. To collect LPG cylinder from the distributor in Sivasagar town.

7.4. Providing Sweeping Service: To wash and clean Wash Basins, Bath rooms & Toilets of the Boys Hostel & sweeping the front Yard twice daily (morning between 0700 Hrs. & 0830 Hrs. & evening between 1600 Hrs. & 1800 Hrs). The contractor will have to provide one sweeper (part time basis) to each hostel for this purpose.

7.5. Cooking Service/Providing Food & Snacks:

- a. Cooking Service for Hosteller will be required for providing tea, snacks, breakfast, lunch & dinner. The contractor will have to provide one cook & one helper (full time basis) to each hostel for this purpose.
- b. Cook must be able to prepare good and healthy Indian and ethnic Assamese dishes. Food needs to be served in a proper and hygienic manner.
- c. The catering services should include innovative variety and balanced nutrition both for vegetarians and non-vegetarians.
- d. **Strict *hygienic conditions must be maintained in preparing & serving food items.** Utensils, Crockeries, Cutlery, Containers, Cups, Saucers, Plates, Glass Tumblers etc. will have to be cleaned and maintained properly.
- e. Only standard quality of raw materials/ packaged items will be used in cooking food. Food Safety and Standard Authority of India (FSSAI) should approve all packaged items. Shopping for food staff, vegetables and other items of day to day requirement in the Boys Hostel will need to be carried out. Food inspection (both raw and cooked food) will be / can be done on regular basis by the mess committee. If required, sample may be collected and sent for testing in reputed test laboratory as per standard set by GOI like FSSAI etc.
- f. Severity of hygiene/Quality failure shall be assessed and decided by the mess committee. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and/or summary termination of the Contract.

7.6. Security Service: Will have to be provided 24 hrs. in two shifts. In the day shift (6am-6pm) the Contractor will have to provide one security guard & in the night shift(6pm-6am) one security guard. It will be the Contractor's responsibility to protect RGIPT's & Hosteller's property in the Hostel premises. Unauthorized entry to the Hostel premises will not be allowed. A register will be maintained by the security guard and entry of outsider will be recorded. Entry exit of hostel boarders, hostel boarder's attendance and attendance of Sweeper, Cleaner, Cookman, Helper, Security will also be recorded on daily basis in separate registers. All registers will be shown each morning to the Warden for scrutiny.

7.7. Any other jobs cropping up in emergency during the contractual period.

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8). **Terms & Conditions:**

8.1. Eligibility Criteria:

- a. The Bidder must be 10 + 2 passed.
- b. A minimum 3 years' experience, especially in operating Boarders' Mess or Office Mess/Canteen/ Hotels for not less than 50 persons on daily basis.
- c. The Service Provider must have earned profit during the last 3 years.
- d. The Service Provider should be a duly registered company/agency/firm/contractor/service provider. The valid Registration certificate along with relevant copy of documents regarding PAN, GST, EPF, ESI, Labour License must be submitted and must have its own Bank Account.
- e. All terms & conditions of tender are acceptable to the bidder.
- f. The bidder must provide non blacklisting certificate in Rs. 100 Stamp paper.
- g. The bidder must have average annual turnover of Rs. 20 Lakhs in presiding 3 financial years. The bidder has to submit turn over certificate of last 3 years certified by registered chartered accountant.

8.2. Time period: The Contract will be valid for an initial period of two years. It may be extended for another period of one year under the same Scope of Work and terms & conditions after reviewing the performance of the Contractor's work each year.

8.3. Cooking & Serving food: This is the most important aspect of the Scope of work in this Caretaker Service Contract. The bidder is instructed to pay due attention to this clause.

8.3.1. The Cookman, deployed in mess should have an experience of working in canteens/ hotels/ messes for a period of at least 1(One) year and should have the knowledge and aptitude of preparing food both vegetarian and non-vegetarian. Caterer will not be permitted to franchise the hostel mess for any other commercial activity outside the scope of student hostel.

8.3.2. A weekly menu (to be repeated every week) of food stuff to be prepared and served in the hostels is attached herewith as Annx.3. The bidder is instructed to study the menu carefully since he will be paid a fixed amount as stated in clause 8.3.3. below for providing the food as per the menu to the boarders. The Contractor shall, at their cost, maintain adequate stock of food grain, grocery, and strictly adhere to the standards of the institute.

8.3.3. For procuring the raw items and the other ingredients (Salt, Sugar, Tea, Milk, Oil, Spices, Chilli, Onion etc.) to prepare the food items stated in the menu, a mess fee (Considering an amount of Rs. 1850/- per month per boarder) would be collected.

8.3.3.a. When a student is required to leave the hostel for genuine reason (Academic purpose or with permission of the Principal only), Mess off will be given to individual students for N days under special circumstances. 'N' shall be the period of actual continuous absence from hostel and should be certified by the concerned Faculties and intimated to the Hostel Warden two days in advance. Mess off would also be given if a student is not keeping well and admitted to hospital or going for academic / sports / cultural activity deputed by the Institute and he submits the application through the Principal to the Hostel Warden well in advance before leaving or any other reason deemed fit by the Warden. The mess off shall be informed to the contractor two day in advance except in emergency / medical cases.

8.3.3.b. The Contractor must settle all student's dues after due scrutiny and on the authority of Mess Committee at the end of each semester.

8.3.4. Cooking Gas (LPG or Piped Gas) required for preparing food will be procured by the Contractor at his cost. No extra payment will be made on that account.

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8.4. Payment of Wages to worker: The minimum wages prevalent in the State of Assam for Contract Labour of equivalent category will need to be paid to workers employed by the Contractor. A Payment Register will be maintained and each month not later than 7th of the next month, the wages will be paid to the workers only by cheque in presence of RGIPT officials. The Contractor shall make a regular payment to its personnel deployed under the service contract and furnish necessary proof of payment to RGIPT authority whenever required. The Contractor shall be able to pay wages for minimum of three months to its personnel even if a monthly bill is not being able to be processed on time due to unavoidable circumstances.

8.5. Child Labour: **No worker below 18 years of age can be engaged by the Contractor.** Upon violation of this requirement, legal action would be taken.

8.6. Identity & address proof of workers: Identity & address proof of workers will have to be submitted by the Contractor to RGIPT authority before engagement. C & A verification of the workers will have to be carried out through local police within 15 days of engagement. Identity card should be issued by the Contractor to his workers.

8.7. Engagement of full & part time labour: Full time labour will need to be engaged for security & cooking services. Part time labour can be engaged for Sweeping & Housekeeping services.

8.8. Penalty for non-performance: Sweeping, Cleaning & Security services are to be provided every day by the contractor. In case the persons are absent & replacements are not provided by the contractor, the penalty will be imposed as follows:

- i) Sweeper: @ Rs. 300/ day
- ii) Cleaner: @ Rs. 200/ day
- iii) Security Guard: @ Rs. 300/ day

8.9 Festive Special Meals:

*Festive Special meals (***One Meal on each Occasion***) shall be served on the following occasions:

- | | |
|-------------------------------|---------------------|
| 1. New Year | 6. Eid |
| 2. Makar Sankranti/ Magh Bihu | 7. Independence Day |
| 3. Republic Day | 8. Durga Puja |
| 4. Holi | 9. Diwali |
| 5. Bohag Bihu | 10. Christmas |

8.10. Contractor will provide his complete Bio- data with his quotation.

8.11. Responsibility of Contractor to watch over RGIPT's property: It will be the responsibility of the Contractor to ensure safe keeping of RGIPT's as well as Hostellers belongings while the Contractor's labours are on duty at the premises. Any loss or damage to properties of boarders and RGIPT due to an act of omission or commission on the part of the workers will be made good by the Contractor, except in the event of armed dacoity in the premises.

8.12. a. ***RGIPT will not charge for the cost of water usage. However, Contractor shall use the water-supply economically.***

8.13. Quality of Services: RGIPT administration/Hostel Administration would reserve the right to check the cleanliness and upkeep of premises and quality of provisions used, and quality of the food served in the mess. Acceptable quality of all services provided as above will need to be maintained. The Contractor will have to supervise the services provided by his labourers on regular basis and will endeavour to improve upon the quality constantly.

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8.14. Termination within the contract period: The contract is liable to be cancelled at any time by giving 2(two) months clear notice if found and/ or reported by students and/ or inspecting team about poor services rendered in the mess. RGIPT can terminate on account of violation of terms & conditions of contract and on closure of the Hostel or shifting to RGIPT's permanent location. Moreover, If at any stage the involvement of the Caterer in any uncalled for activity is found, inside or outside the premises of the institute, which may bring disrepute to the institute, the contract is liable to be cancelled by the Competent Authority by giving one month's notice.

8.15. Withdrawal by Contractor: If the Contractor withdraws from providing the services before expiry of minimum one year of the contract, he will forfeit any unpaid bill and will be liable to be prosecuted for breach of contract agreement. Further, the Contractor will have to compensate RGIPT for additional cost if any, incurred by RGIPT as a result of this act. After expiry of one year the Contractor can withdraw with two months clear notice.

8.16. Leave replacement: Contractor will have to provide replacement for a worker on leave/ holiday with intimation to RGIPT.

8.17. Sick replacement: Contractor will provide replacement for any of the workers falling sick.

8.18. Sick worker: Contractor will arrange for medical treatment if any one of the full-time workers fall sick. Health insurance with State ESI will be maintained by the Contractor. Regular medical check-up will be carried out for the Cook and helper.

8.19. All the items, equipment (except for Vacuum cleaner), diswash bar required for sweeping, mopping, dusting, cleaning will be procured by Contractor. No extra payment will be made on this count.

8.20. All the Utensils/ Equipment like Mixer – Grinder, Grate, Knives, Chopping board, Kettle, Gamla, Pressure Cooker, Bucket, Cooking pan, Storage Bowls, Tawa etc. which are required in a Kitchen for preparing food items, tea etc. will be supplied by the Contractor. No extra payment will be made on this account.

8.21. Work Order will be issued to successful bidder after evaluation of the bids. On the basis of experience gained & other observations during the first month of operation, a supplementary Work Order may be issued in consultation with the Contractor.

8.22. The Contractor shall ensure proper conduct of his persons in all premises under RGIPT, and enforce prohibition of consumption of alcoholic products.

8.23. The Contractor will abide by all the terms and conditions stated herein and directions given to him from time to time as per the need of the hour.

8.24. The Contractor shall attend a monthly meeting of the mess committee. This meeting shall be attended by the Contractor himself or a senior representative, who is authorized to take monetary decisions.

8.25. The Contractor shall keep complaint register in each counter of the messes for lodging complaint by the students.

8.26. RGIPT reserves the right to withdraw/ relax any of the terms and conditions mentioned above to overcome the problem encountered by the contracting parties.

8.27. In case the Contractor wants to terminate the contract, he/she shall have to give a minimum of three months prior notice in writing.

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8.28. RGIPT reserves the right to amend / cancel any of the terms and conditions in the Tender Document at any point of time or to reject any or all tenders without giving any notice or assigning any reason thereof. The decision of the RGIPT in this regard shall be final and binding on all.

8.29. Any kind of changes/corrigendum in Tender may be issued and will be uploaded on Institute's website and will be informed in the respective contract numbers, therefore, all participating firms are advised to visit website regularly and submit the bid as per revised criterion.

8.30. RGIPT reserves the right to accept or reject any bid. Any conditional bids will not be accepted.

9). **Payment Terms /Procedures:**

9.1. - Contractor will submit the bill for a month to RGIPT Sivasagar Office, by 1st week of the following month. (The bill must be forwarded by mess committee and followed by respective Hostel Warden for processing of bill in every month).

9.2. Bill will be forwarded to RGIPT, Noida office for payment duly verified by Admin Officer, RGIPT, Sivasagar. if the services provided during the month are found to be satisfactory.

9.3. - An A/C payee cheque/NEFT/RTGS will be issued in the name of the Contractor from RGIPT within 30days of receipt of the bill there. All applicable taxes will be deducted at source.

9.4. - T.D.S. certificate will be issued by RGIPT, Noida office in the month of July/August of the next financial year.

9.5. - Rates once quoted will be valid for 2(two) year period and no request for increase will be entertained except the change in labour charges as per Govt. Wages. The quoted rates should include all taxes payable to the Govt. wages of the workers employed to carry out the assigned jobs as per scope of work described under clause 7 and any other costs envisaged to carry out the contract. GST, if applicable, will be paid extra by RGIPT.

9.6. Institute does not make any advance payment. Any payment will be released against invoice only after satisfactory services to be certified by the mess committee subject statutory deductions, penalty deductions etc.

10. **Behaviour of the workers:** Contractor will be responsible for good behaviour of the workers. They will maintain discipline, decorum and politeness in behaviour and be always respectful to the Warden, Officers, boarders and visitors. The workers must obey all reasonable instruction by Warden/RGIPT Officers. Anyone found to be misbehaving and flouting discipline while on duty will have to be replaced by the Contractor within 48 hours of communication of the incidence to him.

11. All disputes shall be within the jurisdiction of Sivasagar Court only.

12. Bidder will submit tender documents in two separate sealed envelopes. First envelop will contain all 5 pages of the tender documents duly signed by the Contractor, EM Cheque of Rs. 57,000/- . This envelop will be superscribed as **"Tender for providing necessary Caretaker Services contract for new hostels & GH-2, Part - I Technical Bid"**. The second envelop will contain the Schedule of Rates (SOR) attached herewith as Annx.2, duly filled up both in figures & words. This envelop will be superscribed as **"Tender for providing necessary Caretaker Services contract for new hostels & GH-2, Part - II Price Bid"**. The Tender Notice number will be written on both the Envelops along with name of bidder.

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The envelope shall have following information clearly written on the outside of the envelope, failing which **RGIPT will assume no responsibility for the misplacement or premature opening of the bid.**

Tender Name:

Bid No:

Due date & time of opening:

Enclosures:

Ann. 1: Bio-data of the Bidder. (To be submitted by the bidder)

Ann. 2: S.O.R

Ann. 3: Weekly Menu of Food Items.

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Schedule of Rates

- 1) Tender Notice No. RGIPT/SVR/CS/2019/01
- 2) Name of Tenderer:
- 3) Address of Tenderer:
(Proof of address to be attached)
- 4) Educational Qualification
(Proof to be attached)
- 5) PAN Card No.:
(Photocopy of PAN card, self-attested to be attached)
- 6) Name of Bank & Bank A/C No.:
- 7) Father's Name:
- 8) Present Occupation:
- 9) Present Income:

I, declare that the above particulars are true to the best of my knowledge. If awarded, I will accept all terms and conditions of the Contract and will try my best to render the services to the full satisfaction of RGIPT authority. It is understood that I may not be selected for this contract. L.S quotations are submitted below for providing all the services described in Tender Notice No. RGIPT/SVR/CS/2019/01 dated 03.02.2020.

“Caretaker Services Contract for New Hostels (BH-5, BH-6, BH-7 and GH-3) and GH-2 of Rajiv Gandhi Institute of Petroleum Technology including Housekeeping, Sweeping, Cooking and Security Services” for the new hostels are combined as :-

- 1) Fixed Charged that needs to be paid by the contractor (includes minimum wages of workers along with EPF, ESI).
- 2) Services charge as quoted by the contractor (this amount is the only comparable factor in the financial bid for each hostels)

The quoted amount for each of the new hostels are as below :-

For each of the Hostels : Boys Hostel-5 , Boys Hostel-6, Boys Hostel-7, Girls Hostel-2 & Girls Hostel-3

SCHEDULED OF RATES (FINANCIAL BID)											
S.N	SERVICE PROVIDER	CATEGORY OF MAN POWER	NO. OF MANPOWER	Minimum wages per day (in Rs.)	MONTHLY WAGES (IN Rs.)	TOTAL WAGES (IN RS)	EPF 13%	ESI 3.25%	Service Charge in %	Service Charge in Rs.	GRAND TOTAL
1	COOK	UNSKILLED	1	265.06	7,951.80	7,951.80	1,033.73	258.43			
2	HELPER	UNSKILLED	1	265.06	7,951.80	7,951.80	1,033.73	258.43			
3	CLEANER	UNSKILLED	1	265.06	7,951.80	7,951.80	1,033.73	258.43			
4	SWEEPER	UNSKILLED	1	265.06	7,951.80	7,951.80	1,033.73	258.43			
5	SECURITY	UNSKILLED	2	265.06	7,951.80	15,903.60	2,067.47	516.87			

Date:

Signature

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Mess Menu					
Days	Morning Tea	Breakfast	Lunch	Evening Snacks	Dinner
	06.00 AM to 06.30 AM	07.30 AM to 08.30 AM	01.00 PM to 02.00 PM	05.30 PM to 06.30 PM	09.00 PM to 10.00 PM
Monday	Black Tea + Biscuit (2Pcs)	Roti+ Sabji + Black Tea	Rice+Dal+ Sabji (1 No)(Seasonable Vegatable)+Salad	Black Tea + Biscuit (2Pcs)	Rice+Dal + Egg curry (1 egg)/Special fried item (potato/brinjal/okra) for vegetarian + Sabji (Seasonable Vegetable) + Lemon / pickle (standard)
Tuesday	Black Tea + Biscuit (2Pcs)	Veg Noodles+Black Tea	Rice+Dal+ Sabji (1 No) (Seasonable Vegatable)+Salad	Black Tea + Biscuit (2Pcs)	Rice+Dal+Sabji (Nutrela+Seasonable Vegetables) +Special Fried Items (Aloo/Brinjal/ Okra) +Papad
Wednesday	Black Tea + Biscuit (2Pcs)	Fried Rice+Black Tea	Rice+Dal+ Sabji (1 No)(Seasonable Vegatable)+Salad	Black Tea + Biscuit (2Pcs)	Rice+Dal+ Chicken curry (100 gm each)/(Paneer Curry for Vegetarian) +sweet dish + Lemon/pickle (standard)
Thursday	Black Tea + Biscuit (2Pcs)	Roti+ Sabji + Black Tea	Rice+Dal+ Sabji (1 No)(Seasonable Vegatable)+Salad	Black Tea + Biscuit (2Pcs)	Rice+Dal fry+Sabji (Seasonable Vegatable)+Nutrela +Papad
Friday	Black Tea + Biscuit (2Pcs)	Veg Noodles+Black Tea	Rice+Dal+ Sabji (1 No)(Seasonable Vegatable)+Salad	Black Tea + Biscuit (2Pcs)	Rice+Dal + Egg curry (1 egg)/Special fried item (potato/brinjal/okra) for vegetarian + Sabji (Seasonable Vegetable) + Lemon / pickle (standard)
Saturday	Black Tea + Biscuit (2Pcs)	Paratha+Sabji (Gravy) (Rajmah/Chana Dal/Kabuli Chana)	Rice+Dal+ Sabji (1 No)(Seasonable Vegatable)+Aloo Pitika	Black Tea + Biscuit (2Pcs)	Rice+Dal+Special Fried Item (Aloo/Okra/Brinjal)+ Fish Curry (1pc Normal size)
Sunday	Black Tea + Biscuit (2Pcs)	Puri+Sabji (Gravy) (Rajmah/Chana Dal/Kabuli Chana)	Rice+Dal+ Sabji (1 No)(Seasonable Vegatable)+Aloo Fry+Papad	Black Tea + Biscuit (2Pcs)	Pulao+Chicken Curry (100 gm each)/Panner curry for vegetarian+lemon/pickle+sweet dish

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Note:

- a. The above Menu should strictly be followed. Any changes regarding the Menu should be done after getting written approval from the concerned authority.
- b. Adequate Salad will be provided during lunch and dinner. It will comprise of lemon, green chillies (both raw and fried). Either tomato or onion must be there in the salad. The choice of salads is completely with the Mess committee irrespective of their rates in the market.
- c. Contractor has to collect the guest charges directly from the students / guests.
- d. *Caterer should provide special Dinner or Lunch on occasions like festivals (as mentioned) in a year, as decided by the mess council, at no extra cost. Special dinner menu could include additionally: 2 starters (veg+non-veg), sweets (2pcs or 1 pc of two different sweet or equivalent/ice-cream etc.), drinks, papad, pickle etc.
- e. All food items shall be served in unlimited quantities, unless otherwise specified.

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Official Seal