## राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान (आरजीआईपीटी) Rajiv Gandhi Institute of Petroleum Technology

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान) (An Institute of National Importance Established Under an Act of Parliament) जायस, अमेठी- 229304, उत्तर प्रदेश Jais, Amethi- 229304, Uttar Pradesh

**Ref:** RGIPT/Jais/Admin/147/2019 15th July 2019

## OFFICE ORDER

An Institute Works Committee (IWC) has been constituted with immediate effect having following members:

1. Dr. A. K. Choubey Chairperson 2. Dr. Atul Sharma Member 3. Dr. U. D. Dwivedi Member

4. Shri Harish Kr. Yadav Member Secretary

The committee shall monitor the duties/work assigned to the Institute Works Department (IWD). The Executive Engineer shall report to the Chairperson- IWC. In addition, the committee shall also monitor and advise to the Director on all the legal matters of the Institute.

It issues with the order of competent authority.

(Jitendra Prasad) Registrar

## Copy to:

- 1. All Concerned Persons
- 2. All Faculty Members
- Finance Officer
- 4. Executive Engineer (Civil)
- 5. Secretary to the Director
- 6. Assistant Registrar (Accounts & Audit)
- 7. Stores & Purchase Officer
- 8. All staff members