

ANJALI SINGH

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RAJIV GANDHI INSTITUTE OF
PETROLEUM TECHNOLOGY
Jais, Amethi – 229304



Name of Discipline: MBA

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EDUCATIONAL BACKGROUND		
Class	CPI/CGPA/%	YYYY
MBA (RG IPT, Jais Amethi)	8.53 CPI (Until 2 nd Sem)	Pursuing
Bachelors' in Elementary Education ,Lady Shri Ram College ,Delhi University	75%	2021
12 th (Kendriya Vidyalaya ,Raebareli)	80.8%	2016
10 th (Kendriya Vidyalaya ,Raebareli)	9.6 CGPA	2014
WORK EXPERIENCE (if any)		
Name of Employer & Designation	Tenure	
RAGHAV GLOBAL SCHOOL– Coordinator <ul style="list-style-type: none">Coordinating academic and co-curricular programs.Overseeing classroom academic instructionOverseeing the development of the annual syllabus and academic reports.	8 Months	
HRM GLOBAL SCHOOL– Educator <ul style="list-style-type: none">Overseeing classroom academic and co-curricular activitiesPreparing the academic calendarManaging the Social Science Lab	1 Year	

INTERNSHIP

Bharat Petroleum Corporation Limited (BPCL)

2 months,2024

- Assist with researching and analyzing industrial lubricants, including their properties, applications, and performance in various operational conditions.
- Conducting market research on industrial lubricants in Delhi to assess current market status.
- Establishing a robust customer network for sales and promotion of industrial lubricants across the Delhi-NCR region.

NS Peshwa Road School (Delhi)

1 month,2019

- Support classroom management and assist with student supervision during lessons and activities.
- Collaborate with lead teachers to design and prepare lesson plans and educational materials.
- Facilitate small group activities, tutoring, and one-on-one support to enhance student learning.

The VIDYA Foundation (Non-governmental Organization)

3 months,2018

- Help with grading assignments, maintaining student records, and preparing classroom resources.
- Attend and participate in teacher training sessions and professional development workshops.
- Observe and provide feedback on teaching methods and student progress to contribute to the evaluation process.

PITARA-International Theatre Festival

2 weeks,2019

- Assist with organizing and managing various festival events, including performances, workshops, and panel discussions.
- Support communication with artists, performers, and production teams, helping with scheduling and logistical needs.
- Contribute to marketing efforts by helping with social media updates, promotional materials, and audience engagement.
- Manage ticket sales, assist with audience seating, and handle customer service inquiries during the festival.

World Youth Council

3 months,2020

- Assist with daily administrative tasks such as managing emails, scheduling meetings, and maintaining records.
- Help with processing student registrations, updating enrolment records, and managing student databases.
- Facilitate communication between students, faculty, and staff, including addressing inquiries and providing information.

PROJECTS

• **Graduation Project: RESEARCH PROJECT ON EFFECTS OF MIGRATION ON EDUCATION**

This research project investigates how migration influences educational outcomes and experiences. It explores both the challenges and opportunities faced by migrant students, including access to resources, academic performance, and social integration. The study examines factors such as cultural adaptation, language barriers, and changes in educational systems due to migration.

- **Name of Project : SALES DASHBOARD AND SENTIMENT ANALYSIS :ENERGY SAVING APPLIANCES**

This project combines Excel for real-time sales tracking and R for regression analysis, the project uncovers key performance trends. Sentiment analysis, enhanced with Word Cloud visualizations, examines customer feedback to gauge satisfaction and identify areas for improvement.

- **Name of Project : SIMULATION ON AIRPORT SECURITY SYSTEM**

Using Operation Research methods, the project optimizes security processes and resource allocation. Arena Simulation is employed to model and analyze the efficiency of security operations, identifying bottlenecks and improving workflow.

SKILLS

- Problem-Solving, Decision Making, Time Management, Multitasking Skills, Adaptable & Flexible.
- Solid Edge Ms Excel, MS Word, MS PowerPoint

AWARDS AND ACHIEVEMENTS

- President, Department of Elementary Education as an elected representative for the academic year 2019-20.
- Served as a core team member of the Hospitality Team in the Lady Shri Ram College for Women for the 2018-19 academic year.
- Acted as Class Representative for the Department of Elementary Education during the 2018-19 academic year.
- Successfully completed a ten-week online professional development course in Content and Language Integrated Learning (CLIL).
- An accomplished athlete, earned a gold medal in state-level throwball competition.
- Recipient of certificates and awards for outstanding performance in debating competitions at both district and state levels .

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Signature: _____

Date: _____