

# JANHVI SINGH

Female,  
Age 22  
D.o.B: 12/08/2001  
Mobile: 7897980444

RGIPT Email ID  
Janhvis.12mba23@rgipt.ac.in

Personal Email ID –  
singhjanhvi332@gmail.com

RAJIV GANDHI INSTITUTE OF PETROLEUM  
TECHNOLOGY

Jais, Amethi - 229304



Name of Discipline – MBA (Marketing and  
Energy management)

<b>EDUCATIONAL BACKGROUND</b>		
Class	CPI/CGPA/%	YYYY
10 <sup>th</sup> (Aditya Birla Public School)	8.4 CGPA	2017
12 <sup>th</sup> (Vidyatree modern world college)	74.8%	2019
Bachelor of business administration (BBA) Chandigarh university, Chandigarh	7.56 CGPA	2023
MBA (RGIPT, AMETHI) (till 2 <sup>nd</sup> SEMESTER)	8.00	Pursuing
<b>INTERSHIPS</b>		
<b>Market Research and promotion (INCEPTION WAVE)</b> <ul style="list-style-type: none"><li>Promoted the app GRAPIDO among college students</li><li>Able to bring 100+users to the platform of grapido</li></ul>		2021(Apr-May)
<b>SUMMER INTERNSHIP</b> <ul style="list-style-type: none"><li>Upscaling of HSD sales at Jio BP outlet.</li><li>Visited RO's</li><li>Conducted a survey</li></ul>		
<b>HR recruiter (CURIOUS CONSULTANCY)</b> <ul style="list-style-type: none"><li>Learned about recruitment process in the Organization</li><li>Managed the employee-employer relations</li><li>Provided the training and developed sessions to the freshers</li></ul>		June-2022
<b>SKILLS</b>		
<b>TECHNICAL SKILLS:</b> SPSS, MS Excel, MS Word, MS PowerPoint, Python(basics). <b>SOFT SKILLS:</b> Communication, Flexibility, Content Writing, Team building and Leadership		
<b>HOBBIES</b>		
Reading books (self-help and fiction), cooking, painting		
<b>COURSES ANDE CERTIFICATIONS</b>		
<ul style="list-style-type: none"><li>ENTREPRENEURSHIP DEVELOPMENT -SWAYAM</li><li>SOCIAL AND PROFESSIONAL ETHICS – LINKEDIN</li><li>DEVELOP YOUR HR MANAGEMENT SKILLS -LINKEDIN</li><li>DIVERSITY, INCLUSION AND BELONGINGS OF HR PROFESSIONALS AND LEADERS – LINKEDIN</li></ul>		
<b>EXTRACURRICULAR ACTIVITIES</b>		
<ul style="list-style-type: none"><li>JOINT SECRETARY (EVENT ORGANIZING COMMITTEE)</li><li>ORGANIZED 5+EVENTS</li><li>Class representatives for consecutive 2 years</li><li>EVENT COORDINATOR</li></ul>		

Signature.....  
Date.....