

STUTI BAIWAR

female,
Age 22
D.o.B: 20/05/2002
Mobile: 9918166670
Roll.no - 23MS1031

RAJIV GANDHI INSTITUTE OF PETROLEUM
TECHNOLOGY

Jais, Amethi - 229304



Name of Discipline – MBA

RGIPT Email ID :
Stutib.31mba23@rgipt.ac.in

Personal Email ID –
stutibaiswar2018@gmail.com

LinkedIn details -
www.linkedin.com/in/stuti-baiswar-48803a287

EDUCATIONAL BACKGROUND

Class	CPI/CGPA/%	Year
MBA- (RGIPT- Jais, Uttar Pradesh) (CPI – till 2 nd Semester)	7.80	Pursuing
B.com -Lucknow University	69.40%	2023
12 th (City Montessori School, Lucknow)	75.8%	2020
10 th (City Montessori School, Lucknow)	74.66.%	2018

SKILLS

Technical skills: MS Excel, MS Word, MS PowerPoint, Digital Marketing, Power BI

Interpersonal: Communication, Teamwork and Leadership, Project Coordination, Conflict Resolution, Dynamic Personality.

INTERNSHIP

INDIAN OIL CORPORATION LIMITED (15 th May- 26 th July,2024)

- Project Title: CBG: Fuel for Future
- Understood the day-to-day functioning of the Tikri Kalan Terminal, including the operational aspects of IOCL branded fuels.
- Visited a Retail outlet to understanding the functioning of a petrol pump.
- Comprehensive study on biofuels and associated policies, gaining understanding of current trends and regulatory frameworks.
- Created and delivered presentations on biofuels .

ORBIX INTERNATIONAL (5 th September- 25 October,2023)

- Project Title: Introduction to GST: A Comprehensive Overview
- Assisted in processing and organizing data for over 30 tax returns, gaining practical experience with tax compliance.
- Completed more than 10 virtual training sessions on tax regulations and software, demonstrating a commitment to learning and industry knowledge.
- Managed and organized over 200 digital files, contributing to improvement in documentation efficiency and streamlining team workflows.
- Facilitated communication with over 15 team members and clients through virtual meetings and email, enhancing remote collaboration and professional interaction skills.

AWARDS

- Active participant in the International Conference of Chief Justices, had the opportunity to engaging with the Chief Justice of Mauritius and leaders from over 50 countries to discuss global youth issues and international judicial collaboration.

- Key role in organizing the seminar on "Women in Financial Domain," demonstrating a strong commitment to advancing women's roles in finance, with around 200 participants registered.
- Trained for 3 years in Bharatnatyam, mastering various techniques and performing in multiple events and showcases.
- Received a Distinction in the G4Youth program organized by TERI (The Energy and Resources Institute).

EXTRACURRICULAR ACTIVITIES

- Bharatnatyam Dancer, Playing Badminton

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Signature.....

Date.....8/8/24.....