



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान
(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)
Rajiv Gandhi Institute of Petroleum Technology
(An Institution of National Importance established under an Act of Parliament)
Jais, Amethi- 229304, UP, India. Website: www.rgpt.ac.in

QUOTATION ENQUIRY

Ref : RGIPT/ACD/Convocation/2021-22/Quotation/06

Date : 29.10.2021

Last Date and time for the quote: 05.11.2021 till 15:00 hrs. in the office of the Dean (Academic Affairs), RGIPT, Jais-229304

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items on 12/11/2021. Quotation in duplicate must reach us before the date marked above and should contain the following information:

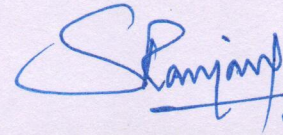
1. Full specification of the paper and cover on which the report shall be printed along with rate F.O.R. should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. Kindly clearly mention your E-mail ID and Mobile number.
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word **"QUOTATION for Bedding Items for Convocation"** and addressed to Office of the Dean (Academic Affairs), RGIPT, Jais- 229304 (UP). Our reference number and last date as given above should be clearly marked over it.

Sl. No.	Items Particulars	Approximate Quantity	Day 1 Rent	Daily Rent after 1 st Day	GST %
1	Single Bed Mattress along with Bed Sheet	150			
2	Pillow with Pillow Cover	150			
3	Rajai/Blanket	150			

Other terms & conditions pertaining to item mention are mentioned below:

1. The Above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.
2. Supply must be executed in full before the date of program i.e. on or before 12/11/2021, 11:30 AM.
3. The Items may be required for one/two/three days.
4. Penalty will be deducted in case of delay in supply from the date and time as specified above.
5. The Supplied items on rent must be neat and clean. Dirty or untidy items would not be considered for the payment.
6. Vendor located in Amethi/Raebareli region shall be preferred.


29/10/21

Deputy Registrar, RGIPT

समीर रंजन सिंह Sameer Ranjan Singh
उपकुलसचिव Deputy Registrar
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