



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY JAIS, AMETHI

[Institute of National Importance established under the Act of Parliament]

Mubarakpur Mukhtia More Bahadurpur, Post -Harbanshganj, Jais Amethi,

Uttar Pradesh, INDIA - 229304

Website: www.rgipt.ac.in

LIMITED TENDER FOR PROCUREMENT OF RO WATER PURIFIER FOR RGIPT JAIS AMETHI

Type of Tender	Limited Tender
Tender Ref. No.	RGPT/JAIS/DOSA/RO/2020-21/03 dated 07.12.2020
Tender description	Limited tender for procurement of 14 nos. Aquaguard Reviva 50 LPH Basic RO Water Purifier for RGIPT Jais Campus
Bid type	Two-part Bid System: 1. Technical Bid (Envelope - 1) 2. Financial bid (Envelope - 2)
Mode of submission	Offline (Online for information only)
Earnest Money Deposit	Rs. 10,850.00 by Demand Draft in favor of Rajiv Gandhi Institute of Petroleum Technology payable at Jais, Amethi
Tender issue date	07.12.2020
Last date of submission of tender bids	21.12.2020 (Monday) on or before 03.30 PM
Date & time for opening of technical bid	21.12.2020 (Monday) at 04.30 PM
Date & time for opening of financial bid	Will be announced later. The Financial bid will be opened only of those firms, who will be found technically qualified after evaluation of their technical bids.
Venue for opening of tender bids	Dean, Student's Affairs Office, Ground Floor, E Block Hostel, Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi, UP, INDIA - 229304
Bid to be addressed to	To, The Dean, Students' Affairs Rajiv Gandhi Institute of Petroleum Technology Jais, Mubarakpur, Mukhetia More, Harbanshganj, Tiloi, Amethi, UP - 229 304
Contact person & Email ID for clarification, if any	Name: Mr. Umesh Kumar Sharma Email: umesh@rgipt.ac.in Contact No. 0535-270 4593, 9450071765

Tenders can be downloaded from www.rgipt.ac.in

Sealed quotations are invited for supply & installation of RO water purifiers under two part bid system as per following specifications from Authorized dealer/Franchise/Original Equipment Manufacturer/Firm and service providers of RO water purifiers.

Technical specification for RO Water Purifier

Sr. No.	Technical Specification	Minimum Requirement
Aquaguard Reviva 50 LPH Basic RO Water Purifier		
1.	Product Dimension	
a.	Height	790 mm
b.	Width	460 mm
c.	Depth	250 mm
2.	Purification Capacity	50 LPH
3.	Installation Type	Wall Mount
4.	Minimum Purification Stage details	<ol style="list-style-type: none"> 1. Sediment Filter 2. Pre Carbon Filter 3. Membrane 4. Post Carbon Filter 5. Membrane life enhancer
5.	Suitable for purification of water having TDS up to	2000 ppm
6.	RO Membrane Capacity	80 GPD x 4 No.
7.	Membrane Type	Thin Film Composite RO
8.	Warranty	1 Year or more
9.	Authorized Service Center in Amethi/Rae Bareli	Yes

Terms & Conditions

1. General Instruction to the Bidders

- a. Quotation offer must refer Tender Ref. No. **RGIPT/JAIS/DOSA/RO/2020-21/03** dated 07.12.2020.
- b. Separate sealed envelopes of both bids, super scribed as “Technical Bid” and “Financial Bid” should be placed in third envelop super scribed with “**Tender Reference No. RGIPT/JAIS/DOSA/RO/2020-21/03, dated 07.12.2020, Tender for Supply and Installation of RO Water Purifier.**”
- c. Quotation must be submitted either by Speed/Registered post or dropped in the tender box provided at **Dean, Students Affairs Office, RGIPT Jais, Mubarakpur Mukhetia More, Harbanshganj, Tiloi, Amethi, UP - 229304.**
- d. All prices must be quoted in Indian Rupees, both in figures and in words and the same will be considered for price comparison. Where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate and amount the unit rate will be considered as the correct one.
- e. The rates quoted **should include supply, installation, and freight charges up to RGIPT Jais, Amethi** clearly mentioning the percentage/rate of **GST** and the rates quoted should be valid for at least 120 days from the date of opening of the quotation. Any cuttings/corrections while filling the tender must be duly authenticated.
- f. The quotation submitted must not contain any ambiguity. Any such ambiguity in the quote submitted shall make it liable for rejection.
- g. Each and every page of quotation along with enclosures should be signed with seal by the bidder and will be submitted with technical bid of the tender.
- h. The tender document is not transferable.
- i. No amendment to the quotation in any form by the bidder will be permitted after opening of the quotation. No conditional offers shall be accepted.
- j. Submission of quotation will bind the bidder to the acceptance of all conditions specified in the tender document.
- k. Canvassing in any form is for bidden and will be a criterion for disqualification.

- l. A quotation submitted with false information will not only be rejected but the vendor may also be debarred for participation in future tendering processes.
- m. The bids will be opened in the presence of intending bidders or their authorized representatives if they wish to be present at that time.
- n. Original Equipment Manufacturer must have service center for last three years within 60 Kilo Meters from the institute.
- o. Item should be recognized as nationwide product.

2. Eligibility Criteria

1. Only Original Equipment Manufacturer (OEM) or their Authorized dealer/franchise/distributor/agent are eligible to bid. Authorization letter from manufacturer in favour of authorized dealer/ distributor/ agent to bid against this tender must be enclosed with technical bid.
2. The bidder must be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 10,850/-** (Rupees Ten Thousand Eight Hundred Fifty only) in the shape of "Demand Draft". The Demand Draft should be in favour of "**Rajiv Gandhi Institute of Petroleum Technology**" payable at **Jais, Amethi**.
3. The bidder must submit the copy of GST registration.
4. The bidder must submit the copy of PAN card.
5. Copy of Income Tax Return (ITR) of last 3 years should be submitted.
6. Technical brochure in respect of complying all the technical specifications required in RO water purifier with brand and model name duly signed and stamped by the bidder should be attached with technical bid along with technical compliance sheet of RO water purifier as **Annexure - 1**.
7. Price Reasonability Certificate should be enclosed on letter head of the firm in given format with tender document as **Annexure - 2**.
8. Non blacklisting/debarring declaration by the bidder should be enclosed in given format as **Annexure - 3**.
9. The vendor should possess a good and sound experience of minimum three years in similar class of business in any Central Govt./PSU/Autonomous body/ State Govt. The vendor should

be aware of the procedure and protocol followed in these organizations and should present experience certificate / copy of Purchase Order to RGIPT.

3. Price Validity:

The price quoted by the bidder shall remain valid till the supply and installation of RO water purifier. During the tenure of the supply period, no price increase will be considered, except for change in statutory liabilities imposed by Centre Govt. /State Govt. or Local authorities.

4. Payment terms

100% payment will be released after successful supply and installation of 14 Nos. RO water purifiers on site at Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi subject to the satisfaction of The Dean, Students' Affairs and submission original GST Invoice certified by the Indenter.

5. Warranty

Warranty in respect of all items for a period of minimum **one year** is required. Warranty period will start from the date of installation.

6. Delivery and Installation

Delivery and installation shall be completed within 15 days from the date of receipt of purchase order.

7. Evaluation Criteria

The order will be awarded to the vendor, who fulfills all the technical specifications & conditions mentioned in the tender document for Technical Bid and whose rate is L1 in Grand total in Price Bid (**Bidder must submit the technical bid & price bid separately**).

8. Quotation Acceptance and Rejection

- a. RGIPT reserves the right to accept or reject the bid without assigning any reason what so ever.
- b. RGIPT reserves the right to accept or reject any part or complete tender without assigning any reason.

9. Late Receipt of Quotations

The quotation received after the due date and time due to postal delay or any other reasons whatsoever will not be considered and no correspondence would be entertained in this regard.

10. Liquidity Damage Clause

In case of any damages and delay in supply of material, liquidated damages at the rate of 0.5% of the order value per day of delay or part thereof, subject to a maximum of 5% of the order value shall be recovered from the vendor's bill/invoice. If it is found that, any defective machine has been supplied, it should be replaced by the vendor on his own cost within 3 days of notice of the same.

11. **Performance Security:** The successful bidder will provide "Performance Security" for an amount of 5% of the ordered value in the form of valid Demand Draft by any Nationalized bank in favor of "Rajiv Gandhi Institute of Petroleum Technology" payable at RGIPT Jais, Amethi Campus Branch. Performance security should remain valid for a period of 180 days beyond the date of completion of all contractual obligations of supplier including warranty period of the machines. The Institute will not be liable to pay any interest on Performance Security submitted.

12. **Earnest Money Deposit (EMD):** The Bid must accompany Demand Draft of Rs. 10,850/- (Rupees Ten Thousand Eight Hundred Fifty only) from any Nationalized bank in favor of "Rajiv Gandhi Institute of Petroleum Technology" payable at Jais, Amethi. No interest shall be paid on earnest money deposited.

1. The original demand draft should be enclosed with Technical Bid of the tender. Any Technical Bid found without the demand draft of Earnest Money Deposit will be rejected. The Institute will not be liable to pay any interest on EMD submitted with tender document. The earnest money deposit shall be forfeited if the tenderer withdraws its bid during the period of tender process and finalization of the tender.
2. The earnest money deposit of the tenderer, whose tender has been accepted, will be returned on the submission of the performance security. Earnest money deposit of the successful tenderer shall be forfeited, if refuses or neglects to execute the order or fails to furnish the required performance security within the time frame as specified by the Institute.
3. After the award of the contract to the successful tenderer, the earnest money deposit of the unsuccessful tenderer(s) will be returned within 30 days.
4. The firms registered with MSME & NSIC, if any, are exempted from payment of EMD provided such registration includes the item they are offering which are manufactured by them and not for selling products manufactured by other companies. (Latest copy must be enclosed for claiming exemption).

13. **Statuary Liabilities:** If any other statutory liabilities are imposed by the Government like taxes, duties, cess etc. during tender process, will be beared by Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi.
14. **Jurisdiction:** It is mutually agreed that all differences and disputes arising out of or in connection with this contract shall be settled by mutual discussions and negotiations. The courts at Amethi/Rae Bareli will have the jurisdiction to try any matter, dispute or deference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Raebareli/Amethi shall have jurisdiction in the matter.
15. **In Case of tie up between two parties:** The decision for selection of Vendor will be decide by the Purchase Committee, Dean Students' Affairs Jais, Amethi.

A. Checklist for submission of Technical Bid (Envelope -1)

Sr. No.	Description	Enclosed/ Not Enclosed
1.	Copy of Authorization Certificate in case of manufacturer/distributor/franchise/dealer/agent etc.	
2.	EMD of Rs. 10,850/- in the form of Demand Draft	
3	Copy of GST Registration	
4.	Copy of PAN Card	
5.	Copy of income tax return of last 3 years	
6.	Technical Compliance Sheet – Annexure-1 (On Letterhead of the company)	
7.	Price Reasonability Certificate – Annexure 2 (On Letterhead of the company)	
8.	Self-declaration for non blacklisting – Annexure 3 (On Letterhead of the company)	
9.	Experience certificate for last three year (Copy of purchase orders issued on firm name)	
10.	Signed and stamped copy of tender document	

B. Checklist for submission of Price Bid (Envelope - 2)

Sr. No.	Description	Enclosed/ Not Enclosed
1.	Financial Bid- Annexure 4 (On letterhead of the Company)	

Date:

Signature of the bidder with stamp

Annexure - 1**Technical Compliance Sheet of RO Water Purifier**
(On Letterhead of the Company)

Sr. No.	Technical Specification	Minimum Requirement	Comply / Not Comply
Aquaguard Reviva 50 LPH Basic RO Water Purifier			
1.	Product Dimension		
a.	Height	790 mm	
b.	Width	460 mm	
c.	Depth	250 mm	
2.	Purification Capacity	50 LPH	
3.	Installation Type	Wall Mount	
4.	Minimum Purification Stage details	1. Sediment Filter 2. Pre Carbon Filter 3. Membrane 4. Post Carbon Filter 5. Membrane life enhancer	
5.	Suitable for purification of water having TDS up to	2000 ppm	
6.	RO Membrane Capacity	80 GPD x 4 No.	
7.	Membrane Type	Thin Film Composite RO	
8.	Warranty	1 Year or more	
9.	Authorized Service Center in Amethi/Rae Bareli	Yes	

Date:**Signature of the bidder with stamp**

Price Reasonability Certificate
(On Letterhead of the Company)

This is to certify that we have offered the maximum possible discount to you in our Quotation Ref. No. _____ dated _____ against tender enquiry Ref. No: RGIPT/JAIS/DOSA/RO/2020-21/03 dated 07.12.2020.

We would like to certify that the quoted price are the minimum and we have not quoted the same item on lessor rates than those being offered to RGIPT to any other customer nor we will do so till the validity of offer or execution of purchase order, whichever is later.

Seal and Signature of the tenderer

Non-Blacklisting Declaration

(On Letterhead of the Company)

I / We (Name & Address of individual / proprietor).....

.....

..... Manufacturer / Partner(s)

/ Authorized Dealer / Authorized Distributor / Authorized Agent of M/s (Name & Address of the

firm)

.....

..... has not been blacklisted or debarred in the past

by any Union / State Government or organization from taking part in government tenders in India.

I/We also have neither been convicted nor any cognizance have been taken against by any court of law till date.

The above statement is true to the best of my/our knowledge and belief.

Deponent / Witness Name:

Address:

Seal and signature of the bidder

Annexure – 4

Price Bid Format for RO Water Purifier

(On Letterhead of the Company)

Sl. No.	Item Description	Quantity	Unit Rate (INR)	Amount (INR)
1.	Supply and installation of Aquaguard Reviva Basic 50 LPH RO water purifier (As per technical specification provided with tender document)	14		
Total				
GST @ _____%				
Total Amount				
In Words (Rs.):				

Date:

Signature of the bidder with stamp