**Registration Form for Summer Term (for UGD/IDD and M. Tech/MBA Courses)**

Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Roll No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fee Paid: Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Receipt No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Hostel & Room No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Details of Courses Applied for Summer Term:

|  |  |  |
| --- | --- | --- |
|  | Name of Courses (s)\* | Course Code |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |

\*If it is an equivalent course, mention the Course No. and Title of the original course.

**Note:** Enclose the photocopies of grade reports showing fail grades in the courses being registered.

 Signature of Student with date

(Recommended for Registration in Summer Term Course(s)

Convener, DUGD/DPGC

 Permitted for Summer Term

 Dean (Academic Affairs)

**NOTE**

* A student shall be permitted to register for a maximum of three courses.
* The last date of submission of this form in the respective department is July 17th, 2020
* Departments will send the list of courses being offered during Summer Term and Coordination Committee to the Office of Dean (Academic Affairs) by 20th July, 2020. Department/Core Course Monitoring Committee will send Time Table of Summer Term Classes by 24th July, 2020 and classes will commence from 27th July, 2020.
* Laboratory courses will not be conducted during Summer Term.
* On receiving the confirmation of registration, the student shall pay the fees as applicable and send the details to the department
* A copy of the form along with the bank receipt of fee paid shall be retained by the Department.
* Department wise and course wise lists of students registered online shall be sent to departments and teachers concerned.
* Departments will prepare the details of fee paid by online registered students and submit the same for reconciliation.
* A list of failed students in the Even Semester shall be displayed by the department by 13th July, 2020.
* All such students willing to register for courses in the summer term should contact respective HOD’s/Convener, DUGC/DPGC.
* The registration beyond the last date July 17th, 2020 will not be permitted.