



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS
(An Institute of National Importance Established Under Act of Parliament)
(Jais, Amethi, Uttar Pradesh: 229304, India)

Phone No. +91-535-270-4565/4566/4568

Email: academic@rgipt.ac.in

Office of the Associate Dean
(Academic Affairs)

Ref No.: RGIPT Jais/GS/2019-20/1

16th July 2019

NOTIFICATION

The following format is recommended for the submission of grades of various undergraduate and postgraduate courses from 2019-20 academic year onwards.

Roll No.	Name	Grade Obtained	Attendance (<75%) Y/N	Final Grade* (For Tabulator)

Grade Distribution:

Course Convener Name/Signature

Date:

*If "Y" appears in the attendance column, i.e. the attendance %age is below 75 after consideration of all approved leaves then the final grade will change to "Z" and "0" credit points will be awarded for the same. The course will be included in the calculation of SPI/CPI/TPI for the student.

This issues with the approval of the Director of the Institute.

Umapasana Ojha (Associate Dean Academic Affairs)

Copy forwarded to the following for information and necessary action:

- Office of the Director for kind information
- All the Heads of the Departments
- Acting Registrar, RGIPT
- Academic Office
- DUGC and DPGC committee members
- All faculty members