



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS
(An Institute of National Importance Established Under Act of Parliament)
(Jais, Amethi, Uttar Pradesh: 229304, India)

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Office of the Dean (Academic Affairs)

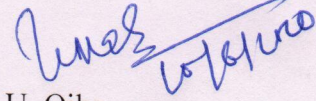
Ref No.: RGIPT Jais/Clearance/2019-20/1

10th June 2020

NOTIFICATION

This is to bring to the notice of all concerned that the following guideline may be followed by the outgoing students for clearance purposes;

- The outgoing students of B.Tech. and MBA programme are not required to fill the "No Dues Certificate"
- However, the students should ensure that there are no outstanding dues pending against their name in any section/department
- Each department/section will prepare a list of students those are having any pending dues in that particular department and communicate the same to the office of Dean (Academic affairs) by 7th July 2020 for further necessary action.
- The academic office will inform the concerned students to clear the bills within due period
- Once the examination is over, the outgoing students are welcome to visit the Institution and clear any pending dues and vacate hostel, so that their result is declared in time
- Under prevalent situation, they are advised to complete the clearance process within two days of stay in campus.



U. Ojha

Dean (AA)

Copy to:

- All Heads of Departments
- Chairman, Council of Wardens
- All Deans.
- Unit Heads of each Department/Section
- Asst. Register, Academic Office
- Secretary to the Director, RGIPT Jais
- All final year B.Tech. & MBA students



U. Ojha

Dean (AA)