

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS**

Ref. No. RGIPT Jais/SM/2021-22

Date: 23<sup>rd</sup> Aug 2021

**OFFICE NOTE**

**Sub.:** Approval for offering modules on specialized topics to UG and PG students

Dear Sir,

This is to bring to your kind notice that, IQAC during its the meeting held on 17<sup>th</sup> Aug 2021 at 3.00 PM has recommended a model for improved learning environment for students. It will facilitate students to acquire knowledge of multidisciplinary areas as proposed in the New Education Policy 2020. It also promotes breadth and depth of knowledge of students in their chosen field. It will also support students to learn about contemporary industrial/organizational/research priorities & practices and thus supplement the course curricula. The proposed model includes offering courses in modular forms to fulfill above stated objective. Eminent persons from academia/research laboratories/industries etc shall be called on to engage classes (online) in a module on specialized topics. Each module will have classes of one hour duration in the multiple of four and for each four classes one credit will be assigned.

- The respective Department will prepare the modules in consultation with the resource person and submit the module details to the Dean (Academic Affairs) through DUGC/DPGC for assigning the course code and presenting the same before the Chairman, Senate for kind approval. The Academic/Professional details of the resource person should also be forwarded along with the proposed date and timing of offering the module in addition to the above details.
- A list of all modular courses conducted in a semester shall be presented before the senate at the end of the semester for ratification.
- 100% Attendance is compulsory in the modular classes.
- Institute may charge a registration fee for these courses.
- The evaluation in the module courses will be based on Viva Voce. The Head of the respective department will bear the responsibility to conduct the Viva Voce and award grades to the



students. A committee consisting of faculty members shall conduct the Viva Voce for the modules.

- There will not be any Mid Semester or End Semester examinations for the courses
- The students will be awarded **S** or **X** grade in these courses based on their performance in Viva Voce examination
- The students who receive **S** grade in a module, the course will reflect in their Grade sheet. In case, a student receives an **X** grade in a module the same will be excluded from the list of courses registered for the semester during gradesheet preparation
- These credits will not be counted towards calculation of SPI/CPI. However, these will be added to the total Credit earned during the particular programme.
- A token honorarium of Rs. 5000.00 per lecture will be paid to the visiting/adjunct faculty members, who will undertake the module.

We request you to accord your kind approval for the above so that the Departments may be communicated to submit the module details. The same will be ratified in the forthcoming Senate meeting.

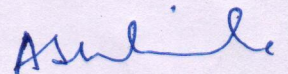
With Best Regards,

Yours Sincerely,

Uma

Dean (Academic Affairs)

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Presented before the Chairman, Senate, RGIPT for kind consideration



A.S.K. Sinha

The Chairman, Senate