



# राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

जायस ,अमेठी229304 -, उत्तर प्रदेश, भारत

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY**

(An Institution of National Importance Established under an Act of Parliament)

Jais, Amethi - 229304, Uttar Pradesh, India

## QUOTATION ENQUIRY

Ref : RGIPT/Jais/UrjaShakti/Quotation/01/2022

Dated : 02.05.2022

Last Date and time for the quote: 14.05.2022 till 13:00 hrs. in the Office of Department of Petroleum Engineering & Geoengineering, RGIPT, Jais-229304

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specification of the paper and cover on which the report shall be printed along with rate F.O.R., installation, removal and return should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. **Kindly clearly mention your E-mail ID and Mobile number.**
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word “**QUOTATION FOR URJA SHAKTI TENTAGE ITEMS**” and addressed to Chairperson, Urja Shakti, RGIPT, Jais- 229304 (U.P.). Our reference number and last date as given above should be clearly marked over it.

Sl. No.	Item Particular	Approximate Quantity	Rate (₹)
	Hiring of Tentage material for the Event (Complete job)		
1	High Back Chair with cover and frill (for dining area, Audi gallery, workshop)	250	
2	VIP Chair	20	
3	Normal Plastic Chair	200	
4	Table for Normal Work	60	
5	Round Table	30	
6	Tent (18x18) Sitting area for VIP	6000 Sq.ft.	
7	Carpet for Entrance Passages, Stage, Guest House,	1000 Sq.ft.	
8	Workshop, Dining Area	1000 Sq.ft. (Printed Carpet)	
9	View Cutter	300 Sq.ft.	
10	Pedestal Fan Big	30	

11	Cooler	02	
12	Sofa Single Seater, Centre Table	05	
12	Decoration: Hiring of Decoration complete job including a) Flower Decoration in the Auditorium, Workshop, Guest House, Dining Area b) Bouquet for Guest (using zerbera, orchid, rose & other imported flowers)	04 20	
14	Arrangement of Photo & Video Shoot for 03 days Photography & Videography including a) Still Photo (Soft copy in DVD) b) Candid	02	

**N. B.: Other terms & conditions pertaining to item mention are mentioned below:**

1. The Above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.
2. Samples must be submitted along with quotation failing which quotation (s) may be summarily rejected without making any further reference to the bidder in this regard. If the bidder does not qualify his/her sample will be returned.
3. Supply must be executed before the date of program & receipt of the final draft of Urja Shakti: National Level Girls Write up Contest Tentage Items.
4. Penalty @ 1% per week of the order value and a maximum of 10 % will be deducted in case of delay in supply.
5. Supply may be rejected, if not found up to the mark and in conformity with the sample provided along with the quotation.
6. **Vendor located in Lucknow/Amethi/Raebareli region shall be preferred.**

*Shriyali*  
2/5/20/22

*[Signature]*  
02-05-22  
**Chairperson**  
**Core Team, Urja Shakti**