



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान
(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)
Rajiv Gandhi Institute of Petroleum Technology
(An Institution of National Importance established under an Act of Parliament)
Jais, Amethi- 229304, UP, India. Website: www.rgipt.ac.in

QUOTATION ENQUIRY

Ref: RGIPT/Jais/Convocation/205/2022

Date: 06.10.2022

Last Date and time for the quote: 20.10.2022 till 17:00 hours in the Office of the Academic Affairs, RGIPT, Jais (Date of Supply: Saturday, 05th October 2022)

Dear Sir

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Kindly clearly mention your E-mail ID and Mobile number.
2. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
3. Please mention your GST registration number and PAN in the quotation.
4. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word "**Quotation for Photography and Cinematography Services**" and addressed to Office of the Dean (Academic Affairs), RGIPT, Jais - 229304 (UP). Our reference number and last date as given above should be clearly marked over it.

Sl. No.	Item Particular	Rate (inclusive of 18% GST)
	Production	
1	One Standard Still Photographer	
2	One Cinematographer Wide	
3	One Drone 360° Operator	
	Post Production	
1	One Highlight Video	
2	Five Nos. Reels for Social Media	
3	100 Nos. RAW data edited pictures	

Terms & Conditions:

1. The Abovementioned services are approximate, it may increase or decrease as per actual requirement
2. Post production work must be executed within one week from the date of program.
3. Raw data to be transferred instantaneously on the date of programme.
4. Penalty @ 1% per week of the order value and a maximum of 10 % will be deducted in case of delay in supply.
5. Vendor located in Amethi/Raebareli/Lucknow region shall be preferred.

06/10/22

Deputy Registrar (Academic Affairs)
RGIPT, Jais

समीर रंजन सिंह Sameer Ranjan Singh
उपकुलसचिव Deputy Registrar
राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान
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