



# राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

जायस ,अमेठी, उत्तर प्रदेश, भारत-229304

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY**

(An Institution of National Importance Established under an Act of Parliament)

Jais, Amethi - 229304, Uttar Pradesh, India

Academic Affairs

QUOTATION ENQUIRY

Ref: RGIPT/Jais/Orientation/2023/02

Dated: 27.07.2023

**Last Date and time for the quote: 02.08.2023 till 15:00 hours in the Office of the Dean (Academic Affairs), RGIPT, Jais (Date of Supply: Saturday, 12<sup>th</sup> August 2023)**

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specification of the paper and cover on which the report shall be printed along with rate F.O.R. should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. **Kindly clearly mention your E-mail ID and Mobile number.**
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word “**Quotation for Catering Services for Orientation Programme on 12<sup>th</sup> August 2023**” and addressed to Office of the Dean (Academic Affairs), RGIPT, Jais - 229304 (UP). Our reference number and last date as given above should be clearly marked over it.

Sl. No.	Item Particular	Approx. Qty.	Rate per Head	(GST Rate)	Total
	<b>Food Packet</b>				
A	Aloo Patties-1 Pcs.	1000 Guests			
B	Cream Roll- 1 Pcs.				
C	Sandwich- 1 Pcs.				
D	Gulab Jamun- 1 Pcs.				
E	Mini Samosa – 1 Pcs.				
F	Fruit Juice (Frooti)				
	Tea/Coffee				
	Cookies				
	Mineral Water (Water Jar with Disposable Glass)				

**N. B.: Other terms & conditions pertaining to item mention are mentioned below:**

1. The Above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.
2. Samples must be submitted along with quotation failing which quotation (s) may be summarily rejected without making any further reference to the bidder in this regard. If the bidder does not qualify his/her sample will be returned.
3. Supply must be executed on the date of program & receipt of the final draft of Orientation Catering Services.
4. Penalty @ 1% per week of the order value and a maximum of 10 % will be deducted in case of delay in supply.
5. Supply may be rejected, if not found up to the mark and in conformity with the sample provided along with the quotation.
6. Caterers located in Amethi/Raebareli region shall be preferred.

**Reception & Invitation, Lunch/Snacks Committee  
RGIPT, Jais**