



राजीव गांधी पेट्रोलियम प्रौद्योगिकी संस्थान, बेंगलुरु परिसर
Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus.
(An Institution of National Importance Established Under an Act of Parliament)
Address: Sy. No. 127-P Kambalipura, Sulibele, Hoskote, Bengaluru-562165.

E-Tender Invitation for Request For Quotation (RFQ) for Agencies for Project Survey Preparation/Consultancy for ICSSR Sponsored Research Project.

1. Project Details

- **Project Title:** *Solar Energy and Sustainability: An Empirical Study on Adoption, Impact and Policy Interventions in India.*
- **Funding Agency:** Indian Council of Social Science Research (ICSSR)
- **Project Duration:** 10 Days
- **Principal Investigator:** Dr. Rohit Bansal.

2. Purpose of the Tender

This E-Tender is invited to engage a professional agency/consultant for **Project Survey Preparation and Consultancy Services** for the ICSSR-sponsored project. The selected agency will assist in designing, conducting, and analyzing the field survey across selected regions in India.

3. Scope of Work

The selected agency shall be responsible for the following:

3.1 Survey Preparation

- Designing structured questionnaires (households, businesses, policymakers)
- Pre-testing tools and incorporating necessary modifications
- Developing digital data collection formats (if applicable)

3.2 Survey Implementation

- Stratified random sampling execution
- Conducting fieldwork in the following regions: [e.g., Amethi, Raebareli, Lucknow, Ahmedabad, Faridabad]
- Training field investigators





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- Ensuring data accuracy and reliability
- Daily progress tracking and reporting

3.3 Data Entry and Cleaning

- Entry of collected data in MS Excel/SPSS/STATA/R
- Data validation and consistency checks

3.4 Consultancy Support

- Analytical support during report preparation
- Policy recommendations based on findings
- Participation in progress review meetings

4. Eligibility Criteria

- GST Registration and PAN number.

5. Deliverables

- Survey design documents and tools
- Cleaned and validated raw data files
- Survey report including summary statistics

6. Timeline

Activity

Timeline

Proposal Submission Opening Date

[04-08-2025]

Submission of Hard copy of Quotation

[11-08-2025]

Completion of Survey Work

Ten days from the date of Issue of Work Order/PO.





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9. General Terms & Conditions

- The Principal Investigator reserves the right to reject any or all bids without assigning any reason.
- Any disputes shall be subject to jurisdiction of [insert location] courts.
- Payment will be made in stages against milestones achieved and verified.

10. Terms and Conditions for Quotation Submission Process

1.
 - a. The quotation should be in a sealed envelope super-scribed **“Quotation for Indian Council of Social Science Research (ICSSR).”**
 - b. Quotation must be submitted before **11-08-2025** either by Speed/Registered post to **“The In-Charge, Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus, Sy No-127-P Kambalipura village, Sulibele Hobli, Hosakote Taluk 562165.”** or drop in the **tender box provided at First Floor, Academic Office, at RGPT, Bengaluru Campus”**.
 - c. All prices must be quoted in Indian Rupees, both in figures and in words. Where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate and amount, the unit rate will be considered as the correct one.
 - d. The rates quoted **should** clearly mention the percentage/rate of GST. The **rates must be quoted both in figures and words** and overwriting should be avoided. However, all cuttings/corrections must be duly authenticated.
 - e. The quotation submitted must not contain any ambiguity. Any such ambiguity in the quote submitted shall make it liable for rejection.
 - f. Every page to quotation should be numbered and signed with a seal.
 - g. The quote is not transferable.
 - h. No amendment to the quotation in any form will be permitted after the opening of the quotation. No conditional offers shall be accepted.





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2. Submission of the quotation will bind the bidder to the acceptance of all conditions specified in the quotation.
3. Canvassing in any form is forbidden and will be a criterion for disqualification.
4. **Validity of the Quotation:** The quotation must be valid for 60 days.
5. **Payment terms** (Indian Currency): 100% payment will be released against successfully submission of the Project Survey Report to Institute i.e., **Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus** and subject to submission of original Bill/ Invoice as certified by the Indenter.

11. Contact Details and Address:

Dr. Rohit Bansal

Principal Investigator, ICSSR Project.

Head and Associate Professor, Department of Sustainability Management.

Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus.

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Rohit Bansal

