

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY

[Institute of National Importance Established under the Act of Parliament]

Post: Harbansganj, Jais, Amethi,

Uttar Pradesh, INDIA - 229304

Website: www.rgipt.ac.in



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NOTICE INVITING LIMITED TENDER

For

PROCUREMENT & SUPPLY OF TRACTOR

At

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY

JAIS, AMETHI, UTTAR PRADESH - 229304

REF. NO.: RGIPT/JAIS/TRANSPORT/TRACTOR/2025-26/01 DATED: 12.11.2025

Tender document related queries: 0535 - 270 - 4751, +91-9651493344, +91-7800617941

TIMELINE OF TENDER

Sl. No.	Particulars	Details
1	Tender Description	Limited Tender for procurement & supply of one tractor of reputed make (Sonalika/Mahindra/John Deere/Powertac) at Rajiv Gandhi Institute of Petroleum Technology, Jais Campus
2	Tender No.	RGIPT/JAIS/TRANSPORT/TRACTOR/2025-26/01
3	Bid Type	Limited Tender – Two Bid System (Technical Bid & Financial Bid)
4	Mode of submission	Offline (Online for information only) through CPP (for information) and through Institute website
5	Date of Issue/publication of Tender Notice	13.11.2025, 17.30 Hours
6	Last Date and time of submission of tender bids	20.11.2025 on or before 03:30 PM
7	Date and time of opening of Technical and financial Bids	20.11.2025 at 04:30 PM
8	Venue for opening of tender bids	First Floor (Chairman, Transport Committee Office) at AB2, Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi, UP-229304
9	Address for the sending the Hardcopy of Tender Documents	Chairman, Institute Transport Committee Rajiv Gandhi Institute of Petroleum Technology Bahadurpur, Jais, Amethi-229304
10	Contact person & address for communication	Rajesh Kumar Vishwakarma Transport In-Charge, RGIPT Jais Contact No.: 0535-270-4751, 9651493344, 7800617941 E-mail: securityofficer@rgipt.ac.in

1. Details regarding the tender are available and tender form can be downloaded from website of the Institute <https://www.rgipt.ac.in> and CPP Portal (For information only)

2. Tender document may be downloaded from above mentioned website. Bidders are therefore, requested to visit the websites regularly to keep themselves updated. Any Addendum/Corrigendum will be displayed on the aforesaid websites only.

3. Tender documents received in incomplete shape and required tender fee or beyond the stipulated period shall not be entertained under any circumstances. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

ADDRESS OF THE INSTITUTE:

Rajiv Gandhi Institute of Petroleum Technology,
Post: Harbanshganj, Bahadurpur,
Jais, Amethi, Uttar Pradesh 229304,
Website: www.rgipt.ac.in

1. ABOUT RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY

The Ministry of Petroleum and Natural Gas (MoPNG), Government of India, set up the Rajiv Gandhi Institute of Petroleum Technology at Jais, Amethi, Uttar Pradesh, by the Act of the Parliament. The Institute has been accorded the eminence of being an Institution of National Importance along the lines of the Indian Institutes of Technology (IITs).

1.1 DEFINITIONS

In this request for Notice Inviting Tender, the following terms shall be interpreted as indicated below:

1. **“RGIPT”** or **“Institute”** means “Rajiv Gandhi Institute of Petroleum Technology Jais, Amethi”.
2. **“Bidder”** or **“Tenderer”** means any firm taking the full responsibility of managing the contract as required in this NIT. The word “Bidder” when used in the pre-award period shall be synonymous with **“Service Provider”** or **“Contractor”** which shall be used after award of the purchase order.
3. **“Service Provider”** or **“Contractor”** means the successful bidder to whom the purchase order has been awarded for procurement & supply of Tractor at RGIPT Jais, Amethi.
4. **“Contract”** means terms and conditions given by the institute and accepted by the bidder in lines with the purchase order.
5. Attested copies of document means self-attested copy of documents by the bidder/authorized person (duly signed and stamped of the firm on the document).

1.2 ABBREVIATION

1. **RGIPT** –Rajiv Gandhi Institute of Petroleum Technology Jais, Amethi.
2. **PSU** – Public Sector Undertaking
3. **PSE** – Public Sector Enterprise
4. **EMD** – Earnest Money Deposit
5. **NIT** – Notice Inviting Tender
6. **PAN** – Permanent Account Number
7. **GST** – Goods & Service Tax

2. NOTICE INVITING TENDER (NIT)

Sealed tenders are invited on behalf of the Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais, Amethi, Uttar Pradesh, from reputed, experienced, and financially sound manufacturers/authorized dealers/suppliers for the procurement and supply of 01 (One) Tractor with 45 HP power capacity.

Particulars	Details
Name of Work	Supply of Tractor (45 HP)
Quantity	01 (One)
Location of Delivery	Rajiv Gandhi Institute of Petroleum Technology, Bahadurpur, Jais, Amethi, Uttar Pradesh – 229304
Estimated Value	Approx. 7,10,000.00
Delivery Period	Within 30 days from issuance of Purchase Order
Bid Validity	120 days from date of opening of tender
Mode of Tendering	Limited Tender – Two Bid System (Technical Bid & Financial Bid)

3. INSTRUCTIONS TO BIDDERS

1. The tender document can be downloaded from the RGIPT website <https://www.rgipt.ac.in>.
2. Bids must be submitted in **Two Separate Sealed Envelopes**:
 - **Envelope-1: Technical Bid** (with documents, compliance sheet, etc.) as per the *Annexure-I*
 - **Envelope-2: Financial Bid** (Price Bid in prescribed format) as per the *Annexure-II*
3. Both envelopes must be sealed in a third outer envelope clearly super scribed as ***“Tender for Procurement of Tractor (45 HP) – Tender No. RGIPT/JAIS/TRANSPORT/TRACTOR/2025-26/01 dated 12.11.2025”***.
4. Bidders must sign and stamp each page of the tender document as acceptance of terms.
5. Incomplete, late, or conditional bids shall be rejected.
6. RGIPT reserves the right to accept/reject any or all bids without assigning any reason.
7. **Disqualification:** Any form of canvassing/ lobbying/ influence/ cartelization, etc. by the bidder may result in disqualification of such bidder.
8. **Clarification regarding tender document:** Bidders can take any clarification regarding error, omission or discrepancy found in this tender document can be obtained from Transport In-Charge on any working day (Monday to Friday) between 10:00 AM to 06:00 PM. The request for clarification shall be in writing or by email, but no change in the price of the tendering shall be sought, offered or permitted.

4. ELIGIBILITY CRITERIA

The bidder must:

1. Be a manufacturer/authorized dealer/authorized distributor of Tractor of reputed make (Sonalika / Mahindra / John Deere / Powertrac).
2. Have supplied at least 10 tractors in the last 3 years (documentary proof required).
3. Have valid GST, PAN, and registration certificates.
4. Submit average annual turnover of ₹50 lakhs in last 3 years (CA certificate required if possible).
5. Submit valid authorization/ dealership certificate from OEM (if dealer/distributor).

5. TECHNICAL SPECIFICATIONS

The Tractor to be supplied shall conform to the following minimum specifications:

Specification	Requirement
Make	Sonalika / Mahindra / John Deere / Powertrac
Type	4 Wheel Drive
Engine Power	45 HP (minimum)
PTO Power	Minimum 39 HP
Engine Type	3 Cylinder, Water-cooled, Diesel Engine
Clutch	Dual Clutch
Transmission	Sliding mesh / Constant mesh / Partial synchromesh (8F+2R or better)
Steering	Power Steering
Brakes	Oil-immersed disc brakes
Fuel Tank Capacity	Minimum 50 Litres
Hydraulics Lifting Capacity	Minimum 1500 Kg
Tyres	Standard Agricultural Tyres (Front and Rear)
Accessories	Standard tool kit
Warranty	Minimum 02 years or 2000 operating hours, whichever is earlier, covering manufacturing defects and performance
After Sales Service	Local service centre within 100 km of RGIPT to be mandatory

6. SCOPE OF SUPPLY

1. Supply, delivery, and unloading of Tractor (as per specifications) at RGIPT Campus, Jais, Amethi.
2. Training to RGIPT staff on operation and routine maintenance.
3. Free servicing during warranty period.
4. All-inclusive price including freight, insurance and GST.

7. GENERAL TERMS & CONDITIONS

1. **Validity:** The quoted prices shall remain firm and valid for 120 days.
2. **Payment Terms:** 100% on delivery and acceptance / inspection of the vehicle.
3. **Performance Security:** Successful bidder shall deposit **3% of purchase order value** in form of BG/DD/FDR valid for 90 days beyond warranty period.
4. **Delivery:** Within 30 days from the issuance of the purchase order.
5. **Liquidated Damages:** 0.5% per week delay, maximum up to 10% of PO value.
6. **Warranty:** As per OEM/ Manufacturer norms
7. **Force Majeure:**
 - a) The contractor shall not be liable for forfeiture of its Performance Security, liquidated damages or termination for default, if any to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.
 - b) For purposes of this clause, "Force Majeure" means an event explicitly beyond the reasonable control of the contractor and not involving the contractor's fault or negligence and not foreseeable.

Such events may be due to or as a result of or caused by act of God, wars, insurrections, riots, earthquake and fire, revolutions, civil commotion, floods, epidemics, quarantine restrictions, trade embargos, declared general strikes in relevant industries, satellite failure, act of Govt. of India, events not foreseeable but does not include any fault or negligence or carelessness on the part of the parties, resulting in such a situation. In the event of any such intervening Force Majeure, either party shall notify the other in writing of such circumstances or the cause thereof immediately within Seven (07) calendar days.

c) Unless otherwise directed by RGIPT in writing, the contractor shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

d) In such a case the time for performance shall be extended by a period(s) not less than duration of such delay. If the duration of delay continues beyond a period of three months, RGIPT and the contractor shall hold consultations in an endeavor to find a solution to the problem.

e) Notwithstanding above, the decision of RGIPT shall be final and binding to the contractor.

8. Governing Law and Jurisdiction: This Notice Inviting Limited Tender and subsequent contract with the selected bidder shall be governed and construed in accordance with the laws of India and courts in Raebareli will have the exclusive jurisdiction to determine the issues arising out of this contract.

9. Dispute Settlement: It is mutually agreed that all differences and disputes arising out of or in connection with this contract shall be settled by mutual discussions and negotiations. If such disputes and differences cannot be settled and resolved by discussions and negotiations, then the same shall be referred to the Sole Arbitrator appointed by the Director, RGIPT Jais, whose decision shall be final and binding on both the parties.

10. Arbitration:

If any dispute or difference arises between the parties hereto as to the interpretation, effect and implication of any provision of this contract, including the rights or liabilities or any claim or demand of any party against other or in regard to any other matter under these presents but excluding any matters, decisions or determination of which is expressly provided for in this tender, shall within 15 days (or such longer period as may be mutually agreed upon) from the date one party informs the other in writing that such dispute or disputes or disagreement exists, be referred to negotiations for a period of 30 days after which parties can submit the dispute to arbitration in accordance with the Arbitration and Conciliation Act 1996 and the rules framed there under for the time being in force. The award made in pursuance thereof shall be binding on the parties.

1. The sole arbitrator shall be appointed by The Director, RGIPT Jais.

2. The venue and seat of the Arbitration shall be at Raebareli, Uttar Pradesh.

3. The language of arbitration proceedings will be English only.

4. Each party shall bear and pay its own cost of the arbitration proceedings unless the Arbitrator otherwise decides in the Award.

5. The provisions of this clause shall not be frustrated, abrogated or become inoperative, notwithstanding this tender/contract expires or ceases to exist or is terminated or revoked or declared unlawful.

The Courts at Amethi shall have exclusive jurisdiction in all matters, concerning this contract/ tender including any matter related to or arising out of the arbitration proceedings.

8. IMPORTANT INSTRUCTIONS

1. Read the tender document carefully before filling the tender bids and processing for offline bid submission.
2. Sign each page of the tender document.
3. The technical bid should contain:
 - a. All relevant documents as mentioned in the eligibility criteria of the tender document.
4. **The prices should be quoted in financial bid only and should be in stipulated format and without any condition.** The price shall be filled up both in figures and words.
5. Tender form can be downloaded from the Institute's website www.rgipt.ac.in.
6. Please keep visiting Institute's website for any corrigendum/amendments and submit the bids accordingly.
7. The technical bid will be opened online on **20.11.2025 @16:30 Hrs.**
8. The financial bid of only those tenderers will be opened after opening of technical bid but it will be opened only for those who will be declared technically qualified by Tender Evaluation Committee.
9. The offer of the tenderer will be valid for 06 (Six) months from the last date of submission of the tender document.
10. Hypothetical/conditional, incomplete bid will not be entertained & will be summarily rejected. Please note that the bidder must quote for all the categories mentioned in the tender.
11. RGIPT, Jais reserves the right to accept/reject any tender in part or full, without assigning any reason whatsoever.
12. If the last date of opening of the tenders coincides with a holiday, then the next working day shall be the opening date.
13. In case of refusal from the L1 bidder, RGIPT may approach to the L2 bidder for supply of Tractor (Qty-01) at RGIPT on the rates of L1 bidder.

9. SPECIAL CONDITIONS

1. The tractor should be brand new, unused, and of latest model.
2. Bidder must provide OEM authorization/ dealership letter.
3. Bidder must provide details of nearest service station and spare parts availability.
4. RGIPT reserves the right to conduct inspection at supplier's premises before dispatch.

TECHNICAL BID
(Mandatory to be filled by the bidder)

Tender Ref. No.: RGIPT/JAIS/TRANSPORT/TRACTOR/2025/01

A. Detail of Tenderer

1	Name of Company / Firm / Proprietorship / Partnership, etc.	
2	Registration No. of the Firm	
3	Address	
4	Name of contact person	
5	Mobile No of contact person	
6	E-mail ID (if any)	
7	GST No	
8	PAN	
9	Signed Tender Document	Yes/ No
10	OEM Authorization (if dealer)	
11	Past supply orders & performance certificates	
12	Annual Turnover Certificate on company letterhead	
13	Whether all Terms & Conditions of Tender is acceptable to the firm. (YES / NO).	

FINANCIAL BID

(To be submitted on Company Letterhead)

Name of the Firm/Agency: -----

S. No.	Overheads	Qty	Amount (in Rs)
1	Tractor (45 HP) as per tender	01	
2	GST or any other applicable tax rate (.....%)		
3	Grand Total		
In Words: Rupees			

Note: Refer GFR 173 (i) (h) - If a firm quotes NIL charges/ consideration, the bid shall be treated as unresponsive and will not be considered.

Declaration

I(Name & Designation) s/o
 resident ofdo
 hereby declare as under:

1. That I am the authorized person to sign this tender form under a resolution no dated *(The same is attached herewith).*
2. That the bidder has read & understood all terms & conditions and the same are acceptable to us.
3. That all the information submitted herein is true and nothing material has been concealed.
4. That the bidder shall submit any evidence or document as requested by RGIPT.
5. That the bidder undertakes to render RGIPT, Jais, Amethi free from all and any kind of liability and consequences resulting out of this present agreement.

Date: -----

Signature of authorized person:

Place-----

Name:-----

Designation:-----

Seal:

DECLARATION REGARDING BLACKLIST / DEBAR / INTEGRITY

(To be given on Rs 100 affidavit)

This is to certify that _____ (Name of the organization), having registered office at

_____ (Address of the registered office) has never been blacklisted or restricted to apply for any such activities by any Central / State Government Department /Semi Government department/ PSU/ Autonomous bodies or Court of law anywhere in the country.

Yours faithfully,

Signature
Name of Contractor/Officer/Authorized person
to sign the contract documents on behalf of Contractor
(Company stamp)

Date:

Place:

DECLARATION

(To be given on Company letterhead)

I/We hereby declare that I/we have read and understood all terms & conditions of this tender and shall abide by the same. The information given by me/us in this tender is true to the best of my/our knowledge.

Date: _____

Place: _____

Signature & Seal of Authorized Signatory

-----**THE END**-----