



Ref. RGIPT/JAIS/HO/QE/2025-26/01

Date: 24.12.2025

To,

M/s [Name of Agency/Contractor],

Address:

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Email-

Contact No.

GSTIN:

Sub: Quotation enquiry for Supply of miscellaneous civil items for construction of shed in Hostel area at RGIPT, Jais Campus.

Dear Sir,

We request you to submit your competitive rates (quotation) for Supply of miscellaneous civil items for construction of shed in Hostel area at RGIPT, Jais campus as per the attached BOQ as **Annexure – 1**.

Terms & Conditions:

- The quoted rate should be inclusive of **GST & Freight charges**. Agency is requested to only fill the required data in BOQ, no extra terms and condition should be mentioned by the Agency. If he does so, then the quotation of that agency will be summarily rejected.
- The quoted rate shall be valid for a period of 60 days from the last date of submission of quotation.
- GST number should be mentioned in the quotation.
- The total time for supply of said items will be 10 days. The date of commencement shall be reckoned from the date of acceptance of Purchase Order.
- No advance payment will be made. The supply of miscellaneous civil items should comply specification of said items before quoting the rate.
- List of preferred makes is enclosed herewith as **Annexure-1**. **The supplier is required to get sample approved from Engineer-in-Charge of RGIPT before the bulk supply of said items.**
- The supply of said items will be carried out as per satisfaction of Engineer-in-Charge.
- In case of any damage and delay in supply of said items, liquidated damages (LD) at the rate of 0.5% of the purchase order value per week of delay or part thereof, subject to a maximum of 10% of the purchase order value shall be recovered from the agency/vendor bills.
- The quotation should be sent to us duly **Signed and Stamped** only in **Sealed Envelope** and Super scribed as **Ref. No. RGIPT/JAIS/HO/QE/2025-26/01, Quotation for Supply of Miscellaneous Civil Items for construction of shed in Hostel area at RGIPT, Jais Campus** by registered post or by hand to the office of The Head, Warden, Rajiv Gandhi Institute of Petroleum Technology Jais, Mukhetiya More , Harbanshganj , Tiloi , Amethi, UP – 229304.
- The quotation should be submitted within 7 days from the date of quotation enquiry i.e., the quotation should be received on or before 30.12.2025 by 04:00 PM. Quotation received after the due date, for whatever reason, will not be considered for evaluation.
- The order will be awarded to the Agency/Vendor, whose rate will be lowest in terms of the grand total.
- The Institute reserves the right to accept/reject all or any part of the offer without assigning any reason thereof.

Delarsh Srivastava
24/12/25
Assistant Engineer (Civil)

BoQ for Supply of Miscellaneous Civil Items for Construction of Shed

S. No.	Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	MS Colour Coated Profile Sheet Size: (3.5 x 12) feet Thickness: 0.50 mm 1 Sheet Weight: Approx. (15-16)Kg.	Nos.	68.00		
2	MS Rectangle Pipe Size : (80 x 40)mm Thickness: 2.1 mm 1 Length: 20 feet 1 Length Weight: Approx. (23-25) Kg.	Kg.	6250.00		
A	Sub Total Amount (S.No. 1 to 2)				
B	GST @ 18% on Sub Total				
C	Total Amount (S.No. A +B)				

Adarsh

List of Preferred Makes		
S.No.	Materials	Manufacture/Brand/Make
1	MS Colour Coated Profile Sheet	JSW , JINDAL
2	MS Rectangle Pipe	JSW STEEL LTD, JINDAL STEEL & POWER LTD

Delarsh