



राजाव गाधा पेट्रोलियम प्रौद्योगिकी संस्थान
(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्त्व का एक संस्थान)
Rajiv Gandhi Institute of Petroleum Technology
(An Institution of National Importance established under an Act of Parliament)
Jais, Amethi- 229304, UP, India. Website: www.rgipt.ac.in

संदर्भ सं. आरजीआईपीटी/जायस/प्रशा./ 691 /2023

05.12.2023

अधिसूचना

एतद्वारा अधिसूचित किया जाता है कि असम ऊर्जा संस्थान, शिवसागर, असम के छात्र/छात्राओं के चिकित्सा व्यय दावों की प्रतिपूर्ति इस अधिसूचना के साथ संलग्न दिशा-निर्देशों के अनुसार अधिसूचना तिथि से की जायेगी।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

जितेंद्र प्रसाद

(कुलसचिव)

प्रतिलिपि-

1. समस्त छात्र/छात्राएं, असम ऊर्जा संस्थान
2. प्रभारी, असम ऊर्जा संस्थान
3. समस्त संकाय सदस्य एवं गैर-शैक्षणिक कार्मिक, असम ऊर्जा संस्थान
4. समन्वयक, संस्थान स्वास्थ्य समिति
5. सहायक कुलसचिव (लेखा)
6. सहायक कुलसचिव (अंकेक्षण)
7. सचिव, निदेशक

(कुलसचिव)



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

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05.12.2023

NOTIFICATION

It is hereby notified that Guidelines attached with this notification shall be followed for the reimbursement of Medical Claims of the Students of the Assam Energy Institute, Sivasagar w.e.f. the date of this notification.

It is issued with the approval of the Competent Authority.

Mondra
(Registrar)

Copy to:

1. All Students, Assam Energy Institute
2. In-charge, Assam Energy Institute
3. All Faculty & Staff members, Assam Energy Institute
4. Convener, Institute Health Committee
5. Assistant Registrar (Accounts)
6. Assistant Registrar (Audit)
7. Secretary to the Director

(Registrar)

Medical Reimbursement Policy for Students

(RGIPT Assam Centre)

Guidelines

1. All registered students of RGIPT Assam are entitled for this reimbursement policy.
2. The cost of pathological/diagnostic tests prescribed by the Institute doctor shall be reimbursed to the students on submission of original bills against the prescriptions and it shall be made as per the existing institute norms which is being followed for all the staff and faculty of RGIPT.
3. When a student needs secondary or tertiary treatment, on the recommendation of the Institute Doctor of RGIPT Assam, the students shall be referred for further treatment/consultation with a specialist doctor or hospital. The cost of such associated consultation/pathological tests/diagnostic tests/medicines etc. shall be reimbursed to the students on submission of original bills against the prescriptions.
4. In case a student who is referred by the institute doctor gets admitted in a hospital for further treatment then expenditure incurred for indoor treatment in the economy/general class of accommodation will be reimbursed by the Institute. If the student wishes to avail of treatment in a higher class, the difference in cost from the general ward class will have to be borne by the student.
5. The Institute will not reimburse the expenditure incurred for treatment without reference from the institute doctor.
6. There will be no reimbursement of treatments related to cosmetology/dental procedures/organ transplants/obesity/maternity/infertility etc.
7. There will be no reimbursement for Ayurvedic/Homeopathic/Unani treatments.
8. Treatment of chronic cases or prolonged illness requiring special medical treatment for a long period will be responsibility of the parents/guardians of the students.
9. There will be no provision for medical advance.
10. A medical reimbursement claim form to be filled up by the students and attach all relevant prescriptions and medical bills/receipts and it is to be submitted in the institute's office within one month of finishing the treatment. The reimbursement shall be made within one month of time once it is duly verified by the Centre In-charge of RGIPT Assam Centre, Institute's Doctor and approved by the Convener, Institute Health Committee.

